

Eastmark High School Site Council Bylaws

I. Name and Purpose

A. Name

The name of this organization shall be Eastmark High School Site Council.

B. Purpose

The purpose of this organization is to enhance the educational process by:

1. Providing direction to accomplish decentralization as mandated by Arizona Legislature.
2. Representing combined interests and concerns of the students, staff, parents and community.
3. Making recommendations to the School Board.
4. Fulfilling functions as delegated by the School board.

C. Authority

1. A governing board may delegate to a school council any powers necessary to accomplish decentralization, including the establishment of the school's curriculum.
2. School councils operate under the authority of the school's principal.

II. Membership

A. Active membership will consist of representatives of the following groups:

1. Four (4) Parents of Eastmark High School students, who are not employed by Eastmark High School
2. Four (4) Eastmark High School teachers.
3. Non-certified employees, minimum one.
4. Community members, minimum of one.
5. Pupils: one representative each from Junior High and High School
6. Eastmark High School Principal.

B. As mandated by the Arizona Legislature:

1. The number of parents and teachers must equal and together must constitute a majority.
2. The composition of the Council will reflect the ethnic composition of the community, as closely as possible.

C. Term of membership shall be one year with staggered terms of office.

D. Vacancies among the Board may be filled by the affirmative vote of majority of the remaining directors then in office. The members so chosen shall hold office until their successors are elected.

E. Removal of a Member:

A member may be removed from the Council only by the unanimous vote of the other council members.

III. Meetings

Frequency

A. The Site Council will meet the third Wednesday of each month, excluding Holidays and school breaks, at which time the Chair will designate an alternate date. Additional meetings and changes in meetings will be called by the Chair as needed.

B. Location

Meetings shall be held at the High School. If the location is changed members will be notified in advance by the Chair.

C. Quorum

At all meetings of the Council, fifty-one percent (51%) of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. The act of majority of the members present at any meeting at which there is a quorum shall be the act of the Council, except as may otherwise specifically be provided by Arizona Statute or these bylaws. If at any meeting, less than a quorum attends, a majority of those present may adjourn the meeting without further notice to any absent member.

D. Attendance of non-members

Non-members may attend any meeting and may address the Council at the discretion of the Chair or at the request of the Chair.

E. Action without a Meeting.

Any action required to be taken at any meeting of the Council may be taken without a meeting if members of the Council consent to the action in writing, and the writing is filed with the minutes of the proceedings of the Council.

F. Proxy Votes

If a member cannot attend any annual, regular or special meeting of the Council, he or she may select a member to attend the meeting and vote in his or her stead.

IV. Council Officers

A. Officers

The Council shall elect a chair and recorder every year and any other positions needed as determined by the Council.

B. Duties

1. The Chair shall preside at all meetings of the Council and shall exercise such other duties, not inconsistent with these bylaws, as the Council may from time to time

prescribe. In the absence of the Chair, the Chair or the Council as a whole will appoint a facilitator for the meeting.

2. The recorder shall keep a current roster of all members and attendance, record and prepare minutes of all the proceedings and other such duties as assigned.

C. **Term of Office**

Officers shall be elected at the April or May meeting and take office at the August meeting.

D. **Vacancies**

A vacancy in any office, for any reason, shall be filled by the Council.

V. **Selection Process**

A. **Officers**

Nominations shall be solicited from the members and officers and will be elected by the majority vote.

B. **Council Members**

10 members (minimum)

VI. **Amendments**

These bylaws may be amended by a fifty-one percent (51%) of the Council.

VII. **Parliamentary Authority**

The Chair shall govern the proceeding of all Council meetings.

VIII. **Effective Date**

These bylaws were originally adopted on September 24, 2019.